



## **Notice of Proposed Sole Source Purchase**

RFx Number: 3150004183  
To Provide: Support Service Agreement  
Issue Date: 03/29/2022

### **Closing Location**

Mississippi Department of Revenue  
500 Clinton Center Drive  
Clinton, MS 39056

### **BID Coordinator**

Erica Green, Procurement Officer II  
Telephone: (601)923-7860  
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### **Closing Date and Time:**

Objections must be received by April 12, 2022, 2:00 p.m. (CST)

**Mississippi Department of Revenue**  
**Notice of Proposed Sole Source Purchase**  
**Support Service Agreement from W&H d/b/a DMW&H for Remote Support to the**  
**Programmable Logic Controller's (PLCs) that Control the Conveyor System.**

**1.0 Purpose:**

Mississippi Department of Revenue anticipates purchasing the item(s) listed below as a sole source purchase. Anyone objecting to this purchase shall follow the procedure outlined below.

1. Service to be purchased:

**Support Services Agreement from DMW&H for remote support to the Programmable Logic Controller's (PLCs) that control the conveyor system. The support agreement will also include replacement parts.**

2. What is the personal or professional service offered in the contract?

**This support service agreement includes evaluating and troubleshooting issues and determining if the problem is with hardware or with the ladder logic program in the PLC. DMW&H performs the service by connecting to the conveyor system remotely and providing many services that deals with the PLC and the programming of the conveyor. DMW&H will also supply spare parts if parts are bad and need to be replaced. Another part of the support service agreement is that DMW&H performs maintenance of their remote connection to our conveyor system and ensures monthly it continues to work.**

3. An explanation of why the personal or professional service is the only one that can meet the needs of the agency.

**DMW&H programmed the PLCs on the conveyor system and understands the code. DMW&H for example, has the PLC programs in their office for restoring purposes should that be necessary. By having DMW&H perform the service, any issues with the PLC portion of our total solution can be easily and quickly rectified.**

4. An explanation of why the source is the only person or entity that can provide the required personal or professional service.

**Since DMW&H programmed the PLCs on the conveyor, they are more familiar and have a level of expertise regarding the PLC programming.**

5. The efforts the agency made to obtain the best possible price for the personal or professional service.

**The price for the software maintenance agreement has not changed in several years and the service is mostly used after hours. We determined what the service package should consist of and asked for their best price.**

## 2.0 Sole Source Timeline

- |  |                          |
|--|--------------------------|
| <b>A. Sole Source Notice Issue Date:</b>             | 3-29-2022; 9:00 a.m. CST |
| <b>B. First Publication:</b>                         | 3-29-2022                |
| <b>C. Second Publication:</b>                        | 4-05-2022                |
| <b>D. Sole Source Objection Submission Deadline:</b> | 4-12-2022; 2:00 p.m. CST |

## 3.0 Sole Source Objection Procedures

Comments/objections will be received until 2:00 p.m. (Central Time) on April 12, 2022.

Any person or entity that objects and proposes that the service listed is not sole source and can be provided by another person or entity shall submit Form PPRB-001: Objection to Sole-Source Determination along with any supporting documentation to:

Erica Green  
Procurement Officer II  
[erica.green@dor.ms.gov](mailto:erica.green@dor.ms.gov)

### **Subject Line must read "Sole Source Objection"**

The objection shall contain a detailed explanation of why the service is not a sole source procurement. Appropriate documentation shall also be submitted if applicable.

If after a review of the submitted notice and documents, DOR determines the service can be provided by another person or entity, DOR will withdraw the sole source publication. The procurement will then be submitted to an advertised competitive bid or selection process.

If DOR determines after review that there is only one (1) source for the required service, DOR will appeal to the Public Procurement Review Board. DOR will have the burden of proving that the service is only provided by one (1) source.